

**Borough of Highlands
Mayor & Council
Workshop/Regular Meeting
June 4, 2014**

Mayor Nolan called the meeting to order at 7:22 p.m.

Mrs. Cummins read through the following statement: As per requirement of P.L. 1975, Chapter 231. Notice is hereby given that this is a Work Shop/Regular Meeting of the Mayor & Council of the Borough of Highlands and all requirements have been met. Notice has been transmitted to the Asbury Park Press and the Two River Times. Notice has been posted on the public bulletin board.

ROLL CALL:

Present: Ms. Ryan, Mr. Redmond, Mr. Francy, Ms. Kane, Mayor Nolan

Also Present: Carolyn Cummins, Borough Clerk
Tim Hill, Borough Administrator
Steve Pfeffer, Chief Financial Officer
Patrick DeBlasio, Tax Collector
Bruce Padula, Labor Attorney
Dale Leubner, Borough Engineer

Executive Session Resolution

Mayor Nolan offered the following Resolution for approval:

**RESOLUTION
EXECUTIVE SESSION**

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- 1. Litigation: Captains Cove Marina**
- 2. Contract: Sewer Operations, C-2 License**
- 3. Real Estate: Clam Plant Lease – Dep. Comm. Recommendations**
- 4. Personnel Matters:**
- 5. Attorney-Client Privilege: Strategic Planning Update – S. Nelson
Sewer Billing – 60 Fifth Street
Windansea Complaints/Noise Ordinance
Fire Police Response to Accident
Deannexation**

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists; and

BE IT FURTHER RESOLVED that no portion of this meeting shall be electronically recorded unless otherwise stated; and

BE IT FURTHER RESOLVED that the private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

1. Any matter which, by express provision of Federal Law, State statute or rule of court shall be rendered confidential or excluded from public discussion. Rendered confidential by Federal law or that if disclosed would impair receipt of Federal funds.
2. Any matter in which the release of information would impair a right to receive funds from the federal government.
3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of

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any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

4. Any collective bargaining agreement, or the terms and the conditions of which are proposed for inclusion in any collecting bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body.
5. **Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investments of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.**
6. Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of law
7. **Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.**
8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing Co. v. New Jersey Expressway Authority*, 124, NJ 478 (1991).
9. Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that action may be taken after the executive session.

Seconded by Ms. Kane and approved on the following roll call vote:

ROLL CALL:

AYES: Ms. Ryan, Mr. Redmond, Mr. Francy, Ms. Kane, Mayor Nolan
NAYS: None
ABSENT: None
ABSTAIN: None

The Governing Body then entered into Executive Session.

Mayor Nolan called the Regular Meeting back to order at 8:13 p.m.

Mayor Nolan asked all to stand for the Pledge of Allegiance.

ROLL CALL:

AYES: Ms. Ryan, Mr. Redmond, Mr. Francy, Ms. Kane, Mayor Nolan
NAYS: None
ABSENT: None
ABSTAIN: None

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Consent Agenda:

Mayor Nolan asked if anyone had questions on the resolutions on consent agenda.

Mayor Nolan offered the following Resolution and moved on its adoption:

**R-14-139
RESOLUTION APPROVING SHARED SERVICE AGREEMENT
WITH THE BOROUGH OF ATLANTIC HIGHLANDS**

WHEREAS, by Resolution R-14-132, the Borough approved retaining the services of Patrick J. McNamara, Esq. to serve as counsel for claims against New Jersey Natural Gas on behalf of the Atlantic Highlands-Highlands Regional Sewerage Authority, now dissolved, as its rights have passed to the boroughs of Highlands and Atlantic Highlands; and

WHEREAS, the Borough wishes to enter into a shared services agreement with the Borough of Atlantic Highlands for the procurement and payment of these legal services.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands that the Borough approves the shared services agreement with the Borough of Atlantic Highlands in substantially the form attached hereto for the provision of legal services to pursue claims against New Jersey Natural Gas.

Seconded by Ms. Kane and adopted on the following roll call vote:

ROLL CALL:

AYES: Ms. Ryan, Mr. Redmond, Mr. Francy, Ms. Kane, Mayor Nolan

NAY: None

ABSENT: None

ABSTAIN: None

Mayor Nolan offered the following Resolution and moved on its adoption:

**R-14-140
RESOLUTION-SPECIAL ITEM OF REVENUE
STATE OF NEW JERSEY
2014 CLEAN COMMUNITIES PROGRAM GRANT**

WHEREAS, N.J.S. 40:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands hereby requests the Director of the Division of Local Government Services to approve the insertion of a special item of revenue in the 2014 budget in the amount of \$10,888.67 which item is now available as a revenue from the State of New Jersey Clean Communities Program Grant.

BE IT FURTHER RESOLVED that a like sum of \$10,888.67 is hereby appropriated under the caption of:

2014 Clean Communities Program Grant.

BE IT FURTHER RESOLVED that the Borough Clerk forward two (2) certified copies of this resolution to said Director for his review and approval.

Seconded by Ms. Kane and adopted on the following roll call vote:

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ROLL CALL:

AYES: Ms. Ryan, Mr. Redmond, Mr. Francy, Ms. Kane, Mayor Nolan
NAY: None
ABSENT: None
ABSTAIN: None

Mayor Nolan offered the following Payment of Bills and moved on its authorization for payment:

**RECAP OF PAYMENT OF BILLS
05/21/2014**

CURRENT:		\$	136,314.25
Payroll	(05/15/2014)	\$	116,889.99
Manual Checks		\$	
Voided Checks		\$	
SEWER ACCOUNT:		\$	52,503.27
Payroll	(05/15/2014)	\$	3,467.08
Manual Checks		\$	22,360.00
Voided Checks		\$	
CAPITAL/GENERAL		\$	9,642.02
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	19,796.23
Payroll	(05/15/2014)	\$	775.00
Manual Checks		\$	11,169.45
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	7,544.56
Payroll	(05/15/2014)	\$	1,899.28
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

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Seconded by Ms. Kane and approved for payment on the following roll call vote:

ROLL CALL:

AYES: Ms. Ryan, Mr. Redmond, Mr. Francy, Ms. Kane, Mayor Nolan
NAYS: None
ABSENT: None
ABSTAIN: None

Minutes Approved on Consent Agenda:

Mayor Nolan offered a motion for the approval of the May 21st, 2014 Regular Minutes and Executive Session Minutes, seconded by Ms. Kane and all were in favor on the following roll call vote:

ROLL CALL:

AYES: Ms. Ryan, Mr. Redmond, Mr. Francy, Ms. Kane, Mayor Nolan
NAYS: None
ABSENT: None
ABSTAIN: None

Other Resolutions:

R-14-143 – Resolution Appointing Summer Seasonal Employees

Mrs. Cummins read the title of R-14-143. She asked for a motion to table this resolution to the June 18th meeting.

Mayor Nolan offered a motion to table the resolution to the June 18th meeting, seconded by Mr. Redmond and approved on the following roll call vote:

ROLL CALL:

AYES: Ms. Ryan, Mr. Redmond, Mr. Francy, Ms. Kane, Mayor Nolan
NAYS: None
ABSENT: None
ABSTAIN: None

R-14-145 – Resolution Appointing Dep Commission Members – Mayors Appt w Council Consent

and

R-14-146 – Resolution Appointing Dep Commission Members – Governing Body Appt.

Mayor Nolan offered a motion to table R-14-145 and R-14-146, seconded by Mr. Francy and approved on the following roll call vote:

ROLL CALL:

AYES: Ms. Ryan, Mr. Redmond, Mr. Francy, Ms. Kane, Mayor Nolan
NAYS: None
ABSENT: None
ABSTAIN: None

R-14-147 – Resolution Appointing P/T Special Class II Officer – Ryan Buck

Mrs. Cummins read the title of R-14-147.

Chief Blewett stated that all qualifications have been met.

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Mayor Nolan offered the following Resolution and moved on its adoption:

**R-14-147
RESOLUTION APPOINTING
PROVISIONAL PART-TIME SPECIAL LAW ENFORCEMENT OFFICER
CLASS II**

WHEREAS, there exists a need within the Police Department to appoint a part-time Special Law Enforcement Officers, Class II to cover open shifts ; and

WHEREAS, it is the recommendation of the Chief of Police and Councilman Redmond that Ryan S. Buck be appointed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that Ryan S. Buck is hereby appointed as a part-time provisional Special Law Enforcement Officers, Class II effective immediately.

BE IT FURTHER RESOLVED that said provisional appointments be compensated at an hourly rate of \$15.00 per hour.

BE IT FURTHER RESOVLED that said appointment is contingent upon the candidate's completion of a psychological and physical examinations.

Seconded by Ms. Kane and adopted on the following roll call vote:

ROLL CALL:

AYES: Ms. Ryan, Mr. Redmond, Mr. Francy, Ms. Kane, Mayor Nolan
NAYS: None
ABSENT: None
ABSTAIN: None

Ordinances: Introduction & Schedule Public Hearing Date:

O-14-15 – Ordinance Annexing a parcel of land partially located in Atlantic Highlands

Mrs. Cummins read the title of Ordinance O-14-15 and setting of a public hearing date of June 18th.

Mr. Padula stated that this pertains to the development of the downtown trailer park. There is a parcel of that land that is in Atlantic Highlands. There is a petition filed in Atlantic Highlands to de-annex that property and annex the parcel to Highlands. This is all part of the process.

Mayor Nolan offered the following Ordinance pass first reading and moved on its introduction and setting of a public hearing date of June 18, 2014 at 8:00 P.M.

**Borough of Highlands
County of Monmouth
O-14-15
An Ordinance pursuant to N.J.S.A. 40A:7-13 annexing a parcel of land partially within Lot
1, Block 7 located in the Borough of Atlantic Highlands**

WHEREAS, N.J.S.A. 40A:7-13 et seq. provides a process for annexing and de-annexing property located within contiguous municipalities; and

WHEREAS, by petition dated May 15, 2013, James Bollerman, President of PRES, Inc., the Managing Member of Navesink Capital Partners, LLC petitioned the Borough of Atlantic Highlands for approval to annex a portion of Lot 1, Block 7, specifically, that portion of which is located in the Borough of Atlantic Highlands, to contiguous property located in the Borough of Highlands; and

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WHEREAS, N.J.S.A. 40A:7-12 provides that the Borough of Atlantic Highlands had fourteen (14) days to refer the petition to its Planning Board, which then had forty-five (45) days to report to the Atlantic Highlands' governing body on the impact of the annexation; and

WHEREAS, N.J.S.A. 40A:7-12 requires the Borough of Atlantic Highlands to take action within thirty (30) days of its receipt of the Planning Board report to consent to or deny the annexation; and

WHEREAS, the Borough of Atlantic Highlands has not taken any such action; and

WHEREAS, Highlands wishes to annex the subject property.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands that the Borough hereby accepts the annexation of the portion of Lot 1, Block 7, as described in the aforementioned May 15, 2013 petition for annexation, which is attached hereto and incorporated herein by reference; and

BE IT FURTHER ORDAINED that the Borough Engineer, Tax Assessor, Tax Collector and other appropriate Borough officials be notified of such annexation and take such ministerial steps as may be necessary and required to effectuate such annexation, including, but not limited to adjusting the tax maps of the Borough, pursuant to N.J.S.A. 40A:7-15; and

BE IT FURTHER ORDAINED that this Ordinance shall take effect upon adoption and publication provided by law; and

BE IT FURTHER ORDAINED that, upon final adoption, a copy of this Ordinance be sent to the Clerk of Monmouth County and Secretary of State pursuant to N.J.S.A. 40A:7-14.

Seconded by Mr. Francy and introduced on the following roll call vote:

ROLL CALL:

AYES: Ms. Ryan, Mr. Redmond, Mr. Francy, Ms. Kane, Mayor Nolan
NAYS: None
ABSENT: None
ABSTAIN: None

Ordinances: 2nd Reading, Public Hearing and Adoption:

O-14-14 – Ordinance Approving Acceptance of Property

Mrs. Cummins read the title of O-14-14 on for 2nd reading and public hearing. This ordinance was published in the May 25th edition of the Asbury Park Press and may now be open for a public hearing.

Mayor Nolan opened the public hearing.

There were no questions.

Mayor Nolan closed the public hearing.

Mrs. Cummins read the title of O-14-14 on for 3rd and final reading and adoption.

Mayor Nolan offered the following Ordinance pass final reading and moved on its adoption and authorized its publication according to law;

O-14-14

**ORDINANCE AUTHORIZING ACCEPTANCE OF
TRANSFER OF REAL PROPERTY FROM ATLANTIC**

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HIGHLANDS-HIGHLANDS REGIONAL SEWAGE AUTHORITY

BLOCK 40.01, LOT 21.01

WHEREAS, the Atlantic Highlands-Highlands Regional Sewage Authority is the record owner of Tax Map Block 40.01, Lot 21.01 in the Borough of Highlands; and

WHEREAS, Ordinance No. 0-14-01 of the Borough of Highlands and Ordinance No.02-1914 of the Borough of Atlantic Highlands dissolved said Atlantic Highlands-Highlands Regional Sewerage Authority; and

WHEREAS, said Ordinances authorized and directed the Atlantic Highlands-Highlands Regional Sewerage Authority to transfer Block 40.01, lot 21.01 to the Borough of Highlands; and

WHEREAS, it is recommended by Arthur H. Sorensen, the Special Attorney for the Borough of Highlands for the Dissolution of the Atlantic Highlands-Highlands Regional Sewerage Authority, that this transfer be authorized because it contains the pumping station and equipment necessary to pump sewerage from Highlands to the Township of Middletown Sewerage Authority, and authority exists for acceptance of this conveyance under N.J.S.A. 40A:12-5(a)(1).

NOW THEREFORE BE IT ORDAINED by the Borough Council of the Borough of Highlands that the acceptance of the conveyance of Tax Map Block 40.01, lot 21.01 is authorized, and that Borough officials are authorized to take the necessary actions to accept the conveyance from the Atlantic Highlands-Highlands Regional Sewerage Authority.

Seconded by Mr. Redmond and adopted on the following roll call vote:

ROLL CALL:

AYES: Ms. Ryan, Mr. Redmond, Mr. Francy, Ms. Kane, Mayor Nolan
NAYS: None
ABSENT: None
ABSTAIN: None

Committee Reports:

Finance

Mr. DeBlasio explained that grant packages were mailed out for approval to the DCA out a few weeks ago. He further described the grants applied for and the amounts.

Public Safety

Chief Blewett updated the governing body regarding Officer Nicholas Riker. He recently graduated from the Police Academy.

Chief Blewett submitted his report to the table.

POLICE DEPARTMENT
BOROUGH OF HIGHLANDS



JOSEPH R. BLEWETT
CHIEF



171 BAY AVENUE HIGHLANDS, N.J. 07732



TEL: 732-872-1158
FAX: 732-872-9240

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Report to Council
June 2014

- * On April 17, 2014, officers responded to the Recreation Center in response to a possible fire. Upon arrival officers found a 13 year old Highlands male and a 14 year old Atlantic Highlands male on the basketball court next to something that was burning. The juveniles admitted to setting fire to a piece of paper from one of their backpacks. The juveniles were subsequently taken into custody and released to their parents.

- * Unknown person(s) did remove a grey Isle Vista bicycle from outside a Bay Avenue business between 12:30 p.m. and 1:30 p.m. on April 19, 2014. The information was quickly relayed to surrounding communities and a short time later a bicycle matching the description was located on First Avenue, Atlantic Highlands. The bicycle was positively identified and returned to the owner but no suspects have been identified.

- * At approximately 8:00 a.m. on April 22, 2014, officers were called to a Waterwitch Avenue residence in response to a woman outside the residence screaming, banging on the door and bleeding. Upon arrival officers found Georgianna Murphy, 50 years old, Highlands intoxicated, standing next to a broken window and bleeding from the hands. As a result of the officers investigation Ms. Murphy was arrested and charged with criminal mischief, disorderly conduct and possession of drug paraphernalia. Ms. Murphy was processed, released on her own recognizance pending a court appearance and then transported to Monmouth Medical Center, Long Branch by MONOC BLS for treatment.

- * Sometime between April 11 and April 22, 2014, unknown person(s) entered a Cedar Street residence removing a blue Lifetime Lotus Kayak and 15 inch Coby television valued at approximately \$250.00.

- * Unknown person(s) removed a green three wheeled bicycle with a metal ice cream box from the side yard of a Bay Avenue business between April 21 and April 22, 2014.

- * Sometime between April 25 and May 2, 2014, unknown person(s) entered a vacant house under construction and removed a 72x32 inch Anderson casement window valued at approximately \$1100.00.

- * As a result of a motor vehicle stop on May 12, 2014, Luke Vinci, 21 years old, Atlantic Highlands and Jarad Bacon, 19 years old, Fair Haven were arrested and charged with possession of marijuana. Both individuals were released on a summons pending a court appearance.

- * **Administration:**
 - Budget
 - New Patrol Vehicles
 - Delivered
 - Coordinating with various companies for the installation of the new equipment

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- Hiring
 - Special Law Enforcement Officer Class II position(s) available – looking for certified Officer(s).

* **Investigations:**

During the period between April 16th and May 15th, handled **2** new initial theft investigations that required additional follow up by the detective division including witness interviews/statements, referrals/meetings with other agencies.

- Total Investigations - 2
 - Closed – 1
 - Open Investigations – 1

Note: Total investigations do not include carry over investigations from previous months.

* **Community Policing:**

- Explorers
 - Keansburg 5 mile Run
 - Assisted with traffic control
 - Emergency Response Training
 - May 5, 2014 through July 3, 2014
 - (2) explorers attending

* Total Calls for Service: 585

* Arrests: Adults: 15 (2 for possession of CDS)

JV: 2

* Summons: Total: 63

Moving Violations: 29

Non-Moving: 25

DWI: 2

Boro Ordinance: 7

Administration

Mr. Hill gave his report.

1. Various Recovery Related items:

- a. Continue to meet with FEMA officials with regards to facilities.
- b. Additional HMGP Grant being sought for Shore Drive Sewer Station approx. 40K
- c. HMGP Irene Houselifting program is underway. Meeting was held today with property owner as requested and Lee W. provided FEMA with activity underway.

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- d. Sea Bright Rising / St. Bernard Project ---- there are income limits, and program criteria that must be followed. Lynn Shapiro is the Volunteer / Case Manager for this program –732-673-1796.
- e. Bayshore Resource Center is located at 426 Highway 36 – Mr. Ben Haygood is the Director – program focusing on building reconstruction needs of individuals. 510-435-4316.
- f. Continue working with Strategic Recovery Planning Report
- g. Submitted information to NJ DCA for un-safe structure program.
- h. Work Force Development ---- interviews are being set up.

2. Department of Public Works

- a. Continued with pot hole repairs
- b. Tended to (3) sewer clogs and various catch basin clean outs.
- c. Brush pick-up in all zones will be June as scheduled.
- d. June is last town-wide bulk pick-up until September
- e. Tending to grass mowing, etc throughout parks and other areas.
- f. Assisted with Kavookjian Field Clean-up and special events.

3. Building and Housing: May 1-31, 2014

a. Const. Office No of Applications Received:12 Permits Issued: 53
Total Construction Fees Received: \$24,561
Inspection Details: Building 76 Electric 68 Plumbing: 32 Fire: 5
Total Value of Construction Performed \$789,110
YTD: 167 permits, \$78K fees, \$2.287M Value

b. **Zoning Office:** 18 Approvals 2 Denials 1 Mercantile Approval
1 letter regarding unapproved work taking place, 1 letter of consistency for grant purposes **Floodplain:**15 Approvals 4 Flood Zone Determinations 4 Letters of Compliance 3 Substantial Damage Determination

c. **Code Enforcement 39 CO's inspections total = Other Activity:**

9 Violations cited 4 summonses issued. Continue to send out letters requesting compliance were sent out to various properties.

4. Recreation Department –

a. "Kids on the Move" Program served 51 children. (program ends on June 11th); High School Teen Night, May 9th - 32 participants; Kavookjian Field Permits issued - 1 Single Game Use Permit; High School Teen Night, May 22nd - 30 participants.

b. Summer Kidfest – July 7 – August 15 at the Highlands Elementary School 8:30 a.m. to 2:00 p.m. Register by June 20th.

c. Teen Nights - June 6th (Middle School for grades 7 & 8); June 20th & June 27th (High School for grades 9-12) at the Highlands Elementary School Gym from 7:00 pm - 9:30 pm. Pizza and soda will be served. For more information please contact Heather DiBlasi at 908-601-5091.

Upcoming Recreation Events / Programs

d. Twinlights Summer Sports Camps (Revised Times) - The sports camps being offered are: **Basketball - July 7th - July 11th; Baseball/Softball - July 14th - July 18th; Soccer - July 21st - July 25th; and Field Hockey - July 28th - Aug. 1st.** The camps are for boys & girls in grades 1-8 and will be held at Henry Hudson

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Regional School Gym & Athletic Fields from 1:00 pm - 4:00 pm. The fee is \$60 per participant for 1 week; \$100 per participant for 2 weeks; and \$150 per participant for 3 weeks.

c. The Recreation Dept. is still in need of Lifeguards for this season --- apply at 42 Shore Drive.

5. Administration

- a. 21 identified projects: 6 completed, 2 near completion, 1 underway.
- b. Continue working with the Borough of AH through the transition of the AHHRSA. Should be receiving approx.
- c. Force Main Project - 158K from NJEIT Fund for Force Main Project reimbursement within the next 2 weeks. NJEIT has sent letter stating that Construction and Restoration is now acceptable by NJDEP with operation letter / construction completion letter to be submitted.
- d. Met with the NJEDA rep's – our streetscape project is in the environmental review process.
- e. Fort Hancock 21st Century FACA Committee met on May 30th at Twinlights ---- much of the discussion was regarding the preparation of the actual RFP and other types of leasing.
- f. Contractor has scheduled work on Shore Dr. sidewalk and Washington Ave the week of June 9.

Library

There was nothing new to report.

Highlands Business Partnership

Carla Cefalo-Braswell spoke of the visual improvements that have been made. New signs will be installed tomorrow. They are finalizing the Bay Ave. Program. The Visitor's Guide is finished. The Lt. Governor visited Highlands for the Open Business Campaign. She spoke of marketing events. She mentioned the upcoming event on June 28- the Taste of Highlands.

Shared Services

There was no report.

Other Business:

Carry to next meeting.

Green Acres Funding

Mr. Hill gave a brief update. We can apply for Green Acre Funds for outdoor recreation areas. He asked the public to forward any project ideas to him. He will bring them to the Governing Body.

Monmouth County Open Space Grant Program

Mr. Hill stated that this is another option for park funding. It is construction only and is a 50/50 match.

Continuation in Participation of the Community Dev. Block Grant Program

Mr. Hill explained the program. He recommends our continuation in this grant program. He will also to continue to get information on alternatives.

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COAH

Mr. Francy stated that a memorandum was received. This is the third round. He feels we should have T&M and Steve Nelson look it over to make sure we understand.

Mayor Nolan directed T&M, Mr. Padula and Mr. Hill to review the comments and report back at the second meeting in July.

Veteran Park Boardwalk

Carla Cefalo-Braswell stated that she received a letter from a local contractor, Tribar, Inc. He wants to supply labor for the boardwalk at Veteran's Park. She read the letter from the contractor. She said the Highlands Business Partnership will provide the materials. She would like to discuss what materials are needed and cost estimates.

Discussion continued regarding the repairs and codes that must be met.

Mayor Nolan said to cancel bid RFP's.

Mayor Nolan asked Carla Braswell to meet with Ms. Kane, Mr. Redmond and Mr. Hill and report back at next meeting. We will make a decision based on the information you gathered.

Public Portion:

Mr. Padula stated that he spoke with the attorney from Windansea. They did have a meeting with Mr. Shield and his attorney. There were proposals made from both sides. There are ongoing discussions. Some of the proposals are: hiring additional police officers that Windansea would pay for, more portajohns in the area, capacity indoor and outdoor. They also recommended closing the doors at a certain time, allowing people to exit only. They will also address permits. There are other bars that they are also looking at. He is aware that residents have reached out to State Agencies. He recommended that the governing body limit their comments because it is an ongoing investigation.

William Braillard of 54 Shrewsbury Avenue said that he does not have any complaints with the Windansea.

Blanch Braillard of 54 Shrewsbury Avenue said she also does not have any complaints with the Windansea.

Tom Morford of 136 Linden Avenue said that he has an application with the Planning Board for a site plan for the Clam Hut property. He said he was told he can have a food truck but not sell alcohol.

Mayor Nolan directed Mr. Morford to contact Mr. Hill tomorrow.

Mr. Padula will speak with Mr. Morford after the meeting.

John Bentham of Washington Avenue gave handouts to the council. He has been having problems with parking. His driveway has been blocked.

Mayor Nolan asked Mr. Hill to review the handout with Chief Blewett and get back to Mr. Bentham.

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Kim Skorka of 315 Shore Drive asked if there is a lease with the Borough with Windansea for parking.

Mr. Padula stated yes we do, it's for \$1300 per month for May, June, July and August.

Kim Skorka will email her additional questions to each council member.

Betty Jimenez of 3 Private Road asked why there is a sign on the beach that you cannot go on it.

Chief Blewett said they were asked to put that sign there by the residents. The beach is closed from dusk to dawn. It is based on complaints from residents.

John Urbanski of North Street spoke about problems with customers from Windansea. They trespass on his property. There is a portajohn and they slam the door at 3:00 in the morning. He is not against business. The customers are like animals. This has to stop.

Carolyn Broullon of 12 Miller Street stated that she did not ask for a jumbo sign on the beach. Residents did not ask for the sign. She further explained that people are still drinking on the beach. She also stated that the valets are going thru the stop sign.

Annemarie Tierney of Shrewsbury Avenue spoke about a lot of complaints for years with the council about the Windansea. She said that the no limit capacity for outside is false. She further explained. She said that Dave Parker said the capacity is 165. She also spoke of an illegal bar that was built at Windansea and showed pictures. She continued to complain about lack of enforcement.

Jeremy Harris of 51 Shrewsbury Avenue stated that he loves living across from the Windansea. He chose to live across from the bar. He supports the Windansea.

Patricia Catalano of 2 Private Road is concerned with the parking lot on Miller Street. She is requesting control of the noise from the Windansea. The door of the portajohn is slammed all the time. She also said that a beach sign post was removed and there is a 6" piece sticking out.

Emily Urick of 43 Shrewsbury Avenue lives by the Windansea. She has safety concerns with people urinating, vomiting, violence and parking situations. She believes a compromise could be made.

Joe Burke of B9 Hillside Court – passed.

Karen Burke of B9 Hillside Court stated that Dan Shields is an outstanding citizen to this town. We need to embrace businesses. The people we see may be coming from others bars.

Arnie Fuog – passed.

Rick Korn of 5C Hillside court agrees with Mrs. Burke. We all need to work together.

Jen Olsen – passed.

Tom Walzewski of 25 Miller Street said that the assistant fire marshall was in the crowd at Windansea. He should be removed. The Miller Street parking lot should be closed.

Kathleen Murray of 319a Shore Drive lives by Havanna. She supports them. She has no issues with noise.

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Wayne O'Neil of 52 Shrewsbury Avenue also stated that he has no complaints with the noise at Windansea. The music from Windansea helps his business.

Barbara Ianucci of 28 Shrewsbury Avenue stated that she is not against businesses in town. She feels there is lack of enforcement. She spoke of R-14-122 dealing with Civil Rights for employees of the Borough. There was an incident dealing with a letter of complaint from an accident on Hwy. #36 that Becky Kane received regarding the conduct of a fire officer.

Mr. Hill said that a formal letter was not submitted to the Borough Administrator.

Ms. Kane explained she asked for a copy of the letter and that it was discussed in the Executive Session.

Mayor Nolan said the letter was never sent to the Borough Administrator. Send a formal complaint to Mr. Hill or the Chief of Police.

Doug Card of 28 Shrewsbury Avenue said he will be at the office tomorrow for the procedures.

Mr. Padula stated that the letter is not signed. His office is looking into it. The letter arose from a serious motor vehicle and accident and securing the scene.

Carla Cefalo-Braswell thanked the council for the ordinance allowing extended hours for outdoor music for the two holidays. She is against limiting outdoor occupancy for businesses.

Melissa Pederson of Bay Street asked when the finance committee will be meeting again.

Mayor Nolan said sometime in July. He will send out an email.

Melissa Pederson spoke about Memorial Day and she wants to rescind Labor Day extended hours because they did not obey the rules. Windansea did have the higher number of patrons.

Gary Branin of 39 Cornwall Street supports Windansea. He spoke favorably of them.

Pat Walsh agrees with Gary Branin. She also supports Dan Shields and the Windansea.

Stacy Gilchrist, the general manager of Windansea, said that we are talking about one night. We have 12-14 weeks a year to make our money. We love this community. They are going to do everything to fix it.

John Looney of 52 Fifth Street said that Highlands thrives in the summer. He is an employee of the Windansea. Last Sunday night, Danny Shields was patrolling the parking lot, telling people to quiet down. Windansea is working on a solution.

Veronica Fennell of Shrewsbury Avenue is all for a restaurant but not a night club. Maybe we can close Miller Street lot at 9 p.m. She spoke of dangerous situations.

Carl Bitman of 20 Cedar Street spoke of when he moved to Highlands and how much he liked the community. We are a destination community.

Brian Adams of 29 Central Avenue lives behind the skateboard park. You can't take that away. You live with it.

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There were no further questions.

Mayor Nolan offered a motion to adjourn, seconded by Mr. Francy and all were in favor.

The Meeting adjourned at 9:30 p.m.

Debby Dailey, Deputy Clerk

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